



International Civil Aviation Organization

**The Ninth Meeting of the Asia/Pacific Aeronautical Information Services –
Aeronautical Information Management Implementation Task Force (AAITF/9)**

Pattaya, Thailand, 24 – 27 June 2014

Agenda Item 5: Any Other Business

ICARD UPDATE

(Presented by Secretariat)

SUMMARY

This paper presents an update on the ICAO International Codes and Route Designators application (ICARD) and participation by Asia/Pacific States, discusses procedural issues related to the allocation of waypoint names in flight procedures, and identifies duplicated waypoint names in dangerous proximity.

1. INTRODUCTION

1.1 The International Codes and Routes Designators is the result of collaborative efforts by EUROCONTROL and the ICAO EUR/NAT Regional Office to develop and maintain a common database of facilities and services required for international air navigation within the EUR/NAT region. The first ICARD internet application on the EUROCONTROL website was developed to support the allocation of five-letter name-codes (5LNC) used for the identification of significant points for ATS routes and designators for ATS routes.

1.2 The application is now available for all ICAO States, and is the global repository and source of 5LNC. The ATS route designator function is only available within EUR Region.

2. DISCUSSION

ICARD Purpose and Registration

2.1 ICARD is the sole global source of unique, pronounceable 5LNC marking significant points (i.e. ATS route waypoints) not associated with a radio-navigation aid. The purpose of ICARD is to ensure that the global allocation of 5LNC complies with the Annex 11 requirements:

3.1 Where a significant point is required at a position not marked by the site of a radio navigation aid, and is used for ATC purposes, it shall be designated by a unique five-letter pronounceable “name-code” This name-code designator then serves as the name as well as the coded designator of the significant point.

3.2 The name-code designator shall be selected so as to avoid any difficulties in pronunciation by pilots or ATS personnel when speaking in the language used in ATS communications. Examples: ADOLA, KODAP

3.3 *The name-code designator shall be easily recognizable in voice communications and shall be free of ambiguity with those used for other significant points in the same general area.*

3.4 *The unique five-letter pronounceable name-code designator assigned to a significant point shall not be assigned to any other significant point. When there is a need to relocate a significant point, a new name-code designator shall be chosen. In cases when a State wishes to keep the allocation of specific name-codes for reuse at a different location, such name-codes shall not be used until after a period of at least six months.*

3.5 *States' requirements for unique five-letter pronounceable name-code designators shall be notified to the Regional Offices of ICAO for coordination.*

2.2 The ICARD application is the method by which States notify the ICAO Regional Office of their requirements for 5LNC. All requests for new 5LNC, or changes or deletions of existing 5LNC, are assessed for approval by a Regional Office ICARD_5LNC_MANAGER.

2.3 ICARD_5LNC_PLANNERS are State nominated individuals responsible for sourcing waypoints for each state from the blocks of codes allocated in ICARD to the State by the ICARD_5LNC_MANAGER, normally the ICAO Regional Officer ATM or Program Analysis Associate. Each State should nominate two persons to register as ICARD 5LNC Planners.

2.4 The ICARD_5LNC_PLANNER registration involves two steps:

- i. Registration for ICARD through the ICAO Secure Portal; and
- ii. Registration for ICARD_5LNC_PLANNER.

2.5 **Attachment A** provides instructions for the registration process. Further guidelines for the use of the ICARD application are available on the 5LNC web-page, which is fully accessible after the registration process is completed.

Asia/Pacific Region ICARD Participation

2.6 All States and administrations with any responsibility for or involvement in the design, implementation and/or regulation of ATS routes and instrument flight procedures should be registered in ICARD. In all cases where any personnel of a State Regulator or Air Navigation Service Provider are responsible for the allocation of 5LNC for ATS routes, Standard Instrument Departures (SIDs), Standard Terminal Arrival Routes (STARS) or Instrument Approach and Landing (IAL, including RNAV/RNP approaches), they must be registered as an ICARD_5LNC_PLANNER.

2.7 Traffic growth in the Asia/Pacific Region has resulted in traffic demand exceeding airspace capacity in many cases. The most effective response to this situation is to increase capacity, which will necessarily involve ATS route re-design and implementation of new routes, requiring the efficient and Annex 11-compliant allocation of waypoint names. This is also required to meet the increasing demand for waypoint names for implementation of new and revised RNAV and RNP flight procedures.

2.8 Several Asia/Pacific Region States/Administrations do not currently have any registered ICARD_5LNC_PLANNER. If these States or administrations allocate 5LNC outside the ICARD system they are unable to comply with the requirements of Annex 11.

2.9

Table 1 provides a list of registered 5LNC_PLANNERS at May 2013 and June 2014.

| State/Administration | 5LNC_PLANNER | |
|----------------------|--------------|-----------|
| | May 2013 | June 2014 |
| Afghanistan | 1 | 1 |
| Australia | 2 | 5 |
| Bangladesh | 1 | 1 |
| Bhutan | | |
| Brunei Darussalam | | 1 |
| Cambodia | 1 | 1 |
| China | 1 | 1 |
| Hong Kong, China | 2 | 2 |
| Macao, China | | |
| Cook Islands | | |
| DPR Korea | | |
| Fiji | 1 | 1 |
| India | 2 | 2 |
| Indonesia | 1 | 1 |
| Japan | 2 | 2 |
| Kiribati | | 1 |
| Lao PDR | 1 | 1 |
| Malaysia | 1 | 1 |
| Maldives | | |
| Marshall Islands | | |
| Micronesia | | |
| Mongolia | | |
| Myanmar | | |
| Nauru | | |
| Nepal | | |
| New Caledonia | 1 | 1 |
| New Zealand | | 1 |
| Pakistan | 1 | 1 |
| Palau | | |
| Papua New Guinea | 1 | 1 |
| Philippines | 1 | 1 |
| Polynesie Francaise | 2 | 2 |
| Republic of Korea | 1 | 1? |
| Samoa | | |
| Singapore | 2 | 2 |
| Solomon Islands | | |
| Sri Lanka | 2 | 2 |
| Thailand | 1 | 1 |
| Tonga | | |
| Timor-Leste | | 1 |
| Vanuatu | | |
| Viet Nam | 1 | 2 |

Table 1: Asia/Pacific Region Registered ICARD_5LNC_PLANNERS

2.10

Attachment B lists the currently registered ICARD_5LNC_PLANNERS for the Asia/Pacific Region. States are requested to check the list to ensure the details are correct, and to notify Bangkok Office of any change.

Proximity Checks

2.11 When submitting a selected 5LNC, Planners are required to conduct a proximity check. This involves using either the map or list function buttons to check for like-sounding 5LNC within 250NM for TMA waypoints or 500NM for En-route waypoints. The proximity check function requires the cartographical coordinates of the waypoint to be entered correctly.

2.12 The proximity check function may provide a list or map representation of several potentially like-sounding waypoint names. The Planner should then apply appropriate judgment to determine if any radiotelephony confusion between the existing waypoints and the proposed waypoint could occur. If such confusion could occur, a different waypoint name must be selected from the block of available codes. Once this process is complete, clicking the proximity check check-mark box will indicate that the proximity check has been completed.

2.13 The ICARD 5LNC_MANAGER may independently conduct another proximity check during the approval process. Any proposed waypoint found to have potential radiotelephony confusion with another waypoint will be rejected.

2.14 There have been a number of cases where requests for 5LNC have included indication that the proximity check has been completed, but a check by the 5LNC_MANAGER reveals like-sounding waypoints in proximity to the requested location. Recognizing that assessment of “like-sounding” should include consideration of the complex aviation communications environment, and the widely varied language background of pilots and air traffic controllers, it is recommended that personnel with appropriate levels of experience in operational air-ground-air communications are utilized to ensure that selected 5LNC cannot be confused with other like-sounding waypoints.

Process Flow for Requesting 5LNC

2.15 Recent occurrences suggest that States may be allocating 5LNC for use in flight procedure design before the flight procedure has been validated. This has resulted in follow-up requests to input corrected coordinates for the 5LNC that have already been approved in the ICARD system. The ICARD business rules do not permit changes to the coordinates of allocated 5LNC.

2.16 There have also been cases where 5LNC have been requested with no coordinates provided, in some cases indicating that a proximity check has been completed. These requests must be rejected.

2.17 The process for designing and implementing ATS routes and flight procedures should ensure that the final location of the waypoint is fully validated before then requesting the 5LNC in ICARD.

2.18 States should also note that codes may not be repositioned at new coordinates. Any code that is no longer required should be deleted in ICARD. It will be held in the reserve list before then being returned for allocation in a new block. If a code is held by the State for later re-use, the change request should indicate the date the previous location for the code was removed from AIP, and the date it is intended to be re-published.

Duplicate 5LNC – Dangerous Proximity Duplicates

2.19 ICAO has been working to progressively eliminate duplicated 5LNC globally. States may become aware that a duplicate code exists either by airspace user reports through the safety reporting system, or by email from the 5LNC Manager. Duplicate codes must be replaced.

Replacement of a duplicate code with a new code must be in accordance with Annex 15 change notification requirements.

2.20 In collaboration with industry partners ICAO Headquarters has identified a number of duplicates that are considered by industry to be dangerously proximate. ICAO Regional Office has been tasked with coordinating the elimination of these duplicates. **Table 2** lists the identified duplicates for the Asia/Pacific Region, and graphical representation is provided at **Attachment C**.

| DANGEROUS PROXIMITY 5LNC DUPLICATES ASIA/PACIFIC | | | |
|---|------------|-----------------|------------------|
| 5LNC | FIR | LATITUDE | LONGITUDE |
| DELTA | VIENTIANE | N 16 00 0000 | E 105 45 0000 |
| DELTA | BANGKOK | N 17 20 3500 | E 100 56 0580 |
| ROBIN | HONG KONG | N 21 02 4500 | E 114 16 0600 |
| ROBIN | TAIBEI | N 25 25 0900 | E 122 12 2800 |
| SANDY | FUKUOKA | N 33 43 0995 | E 130 21 3389 |
| SANDY | INCHEON | N 37 29 2000 | E 126 34 5900 |
| BAKER | HONG KONG | N 21 13 0200 | E 114 39 0700 |
| BAKER | TAIBEI | N 25 38 3600 | E 121 52 4800 |
| OCEAN | HONG KONG | N 21 48 4300 | E 114 48 4800 |
| OCEAN | TAIBEI | N 22 07 4857 | E 120 24 5803 |
| BETTY | HONG KONG | N 21 29 1080 | E 114 33 3190 |
| BETTY | FUKUOKA | N 24 12 2014 | E 125 18 0384 |
| CHAMP | FUKUOKA | N 27 55 0709 | E 128 32 0505 |
| CHAMP | INCHEON | N 37 32 0200 | E 126 33 3700 |
| SEPIA | INCHEON | N 37 21 0900 | E 126 05 4700 |
| SEPIA | TAIBEI | N 25 29 1305 | E 121 34 3173 |
| SKATE | HONG KONG | N 21 31 5500 | E 115 08 4000 |
| SKATE | MANILA | N 17 22 1117 | E 124 25 3655 |
| HALMA | FUKUOKA | N 25 53 3496 | E 130 42 4005 |
| HALMA | TAIBEI | N 23 11 5536 | E 120 13 4881 |
| PERID | FUKUOKA | N 38 09 4480 | E 141 07 4943 |
| PERID | KHABAROVSK | N 49 20 2500 | E 141 07 4943 |
| QUEEN | FUKUOKA | N 31 13 3462 | E 131 33 3657 |
| QUEEN | FUKUOKA | N 26 08 2223 | E 122 01 1348 |
| SANKO | SHENYANG | N 38 15 0000 | E 122 27 1200 |
| SANKO | FUKUOKA | N 33 33 3443 | E 131 16 1723 |
| SIKOU | HONG KONG | N 20 50 3600 | E 111 30 0000 |
| SIKOU | TAIBEI | N 24 02 3291 | E 119 58 4217 |
| UXENA | CHENNAI | N 12 27 4491 | E 080 49 4520 |
| UXENA | MUMBAI | N 19 34 4500 | E 080 56 5100 |

Table 2: Duplicate 5LNC in Dangerous Proximity

2.21 ICARD_5LNC_PLANNERS for States identified in Table 2 should in the first instance work directly with other relevant States to agree on replacing duplicates with other 5LNC selected by ICARD. ICAO Regional Office will coordinate with States where required.

ATS Route Designator Allocation

2.22 Currently States must notify the ICAO Regional Office of any request for ATS Route designators. A database of available route designators for the Asia/Pacific Region is maintained by the Regional Office, and manually updated with each request. The process is also dependent on the parallel activity of progressing proposals for amendment (PfA) to the ATS Routes table in the Regional Air Navigation Plan.

2.23 The process is laborious and time-consuming for States and the Regional Office, and potentially induces handling errors. Given the expected increase in requests for new ATS route designators to facilitate necessary airspace capacity and efficiency outcomes, a more appropriate and up-to-date method is needed. States should be aware of the limitations of the current system available in the Asia/Pacific Region. The ICARD ATS Route Designators allocation function is not available to this Region.

ICARD 5LNC MANAGER Actions

2.24 The 5LNC Manager will approve or deny requests for new code allocations, code deletions, and amendments to code information (e.g. addition of a coordinating State, addition of information regarding the use of the code, explanatory comments, but NOT changes to position coordinates). Other functions of the 5LNC Manager are the reallocation of unused codes to other States or Regions where requested and appropriate.

2.25 ICARD 5LNC code requests should normally be actioned within 1 week of submission. If there is any significant delay, or if approval is required urgently, ICARD_5LNC_PLANNERS should contact the ICAO Regional Office 5LNC Manager.

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) note the information contained in this paper;
- b) ensure that each State/Administration has at least 1, and preferably 2, registered ICARD_5LNC_PLANNERS;
- c) ensure each State's representation in the list of current Asia/Pacific ICARD_5LNC_PLANNERS is correct;
- d) discuss appropriate process flows for the allocation of waypoint names for ATS routes or flight procedures;
- e) note and recommend any action on the issue of dangerous-proximity 5LNC duplicates;
- f) discuss any action to improve the allocation process for ATS route designators; and
- g) discuss any relevant matters as appropriate.

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ICAO - ICARD 5LNC State User Registration Procedure

Procedure for acquiring access to ICAO ICARD 5LNC web-based system

The following procedure allows ICAO State users to register on the ICARD application hosted on the ICAO secure portal located at <http://portal.icao.int/>. The ICARD State user registration procedure is intended for ICAO State users that are eligible to become ICARD 5LNC planner for their respective states.

The following table lists the ICARD focal points in the ICAO regional offices; those contacts can be used for any inquiry pertaining to ICARD with your respective ICAO regional office.

| ICAO Region | Primary Contact | Alternate |
|-------------------------------------|--|---|
| Asia/Pacific Tel.: +662 537 8189 | Shane Sumner ssumner@icao.int | Chuleeporn Leemanan cleemanan@icao.int |

The ICARD focal point in your respective ICAO regional office will analyse your request for access and if approved, will communicate to the ICAO portal administrator your name and state and will inform you via email that you may start or continue the registration process on the ICAO portal. Any registration attempt without prior authorization from an ICAO regional office will be ignored by the ICAO portal administrator.

The standard acceptance message to inform you that you have registered to the ICARD group should look like the following:

Dear 'Your State User Name',

Your request for subscribing to group **icard** has been granted.

Welcome to the **icard** group.

The ICARD State user registration is a two-stage process.

- ✓ You need to be member of the ICARD group;
- ✓ Once authorized as an ICARD group member; you need to subscribe to the ICARD_5LNC_PLANNER group, to become an ICARD 5LNC planner.

Please make sure that you do not have a pop-up blocker activated on your internet browser before following the registration procedure.

If the procedure does not work, or if you have any problems, please contact the ICAO support service at ServiceDesk@icao.int for additional assistance on the procedure.

Here is how to complete those two steps:

INITIAL STAGE:

1. Go to <http://portal.icao.int/> . If you do not have a login/password for ICAO's portal, choose **Request an account** (see Fig. 1) and go to Step 2, if you are already a user of ICAO's secure portal, choose **Login**, log in with your login/password, and proceed to Step 4.

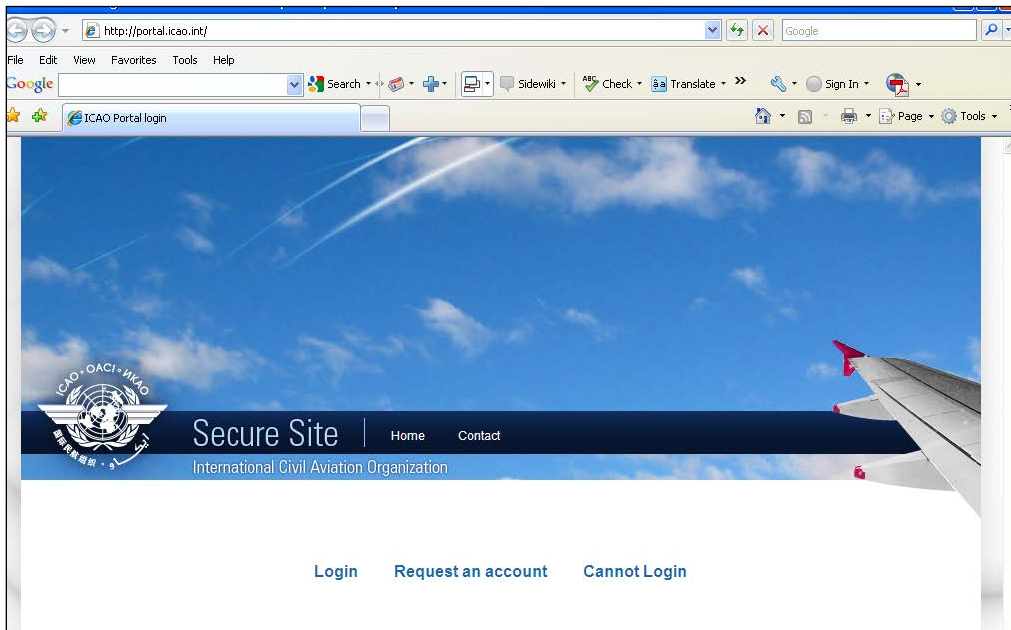


Figure 1

2. If you are requesting a new account, type in **ICARD** in "Group Name" of the resulting dialogue box (Fig. 2)



Figure 2

- Fill out the requested information in the ensuing dialogue box (Fig. 3) and proceed to Step 5.

The screenshot shows a web form titled "New User Account Application Form". At the top right, there is a "Home" link. Below the title, a note states: "Please fill in the information below and submit the form. You will receive an e-mail with the response to your application in one or more working days." A red asterisk indicates that fields are mandatory. The form is divided into a "Registration Details" section with the following fields: First Name, Last Name, Title, Telephone, Address, Fax, Email, Confirm Email, Organization (Company), Country (set to N/A), Group (with a checked checkbox for 'ars'), and Justification.

Note:

Figure 3

- For users who already have an account, after logging in, click on the "Profile" link located on the top right of the page, then on the "Group Subscribe" (Fig. 4 & 5) of the ensuing page. Type in **ICARD** in the "Group Name" field of the resulting dialogue box.

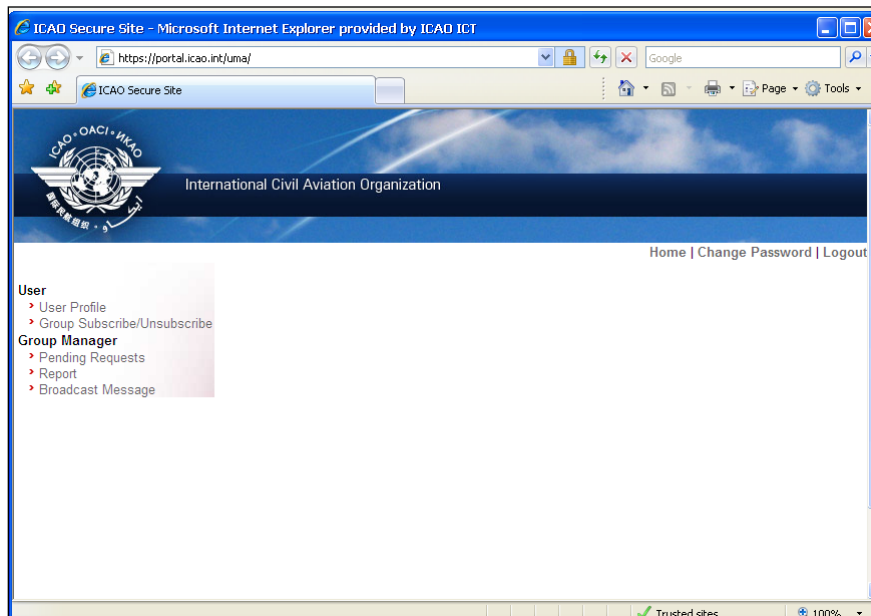


Figure 4

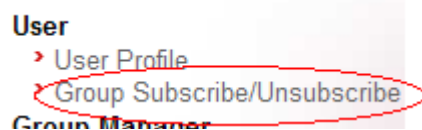


Figure 5

Once you are done, please click on the 'Submit Changes' button.

5. Whether it was a new account request, or an existing account request, you will get notification via email within 24 hours that your request for group membership has been granted.

You can then go to the web site <http://portal.icao.int/> and log in. You will see **ICARD** as one of the available groups listed under "Secure Sites", clicking on this link will take you to the application.

5LNC PLANNER STAGE:

To become an ICARD 5LNC planner for your state, you need to take supplemental actions **only once you have been confirmed a member of the ICARD group**. State users need to coordinate their registrations with their respective ICAO regional office prior to execute this stage; failure to do so will result in a denial of the request by ICAO.

1. Go to <http://portal.icao.int/> . Choose **Login**, log in with your login/password.

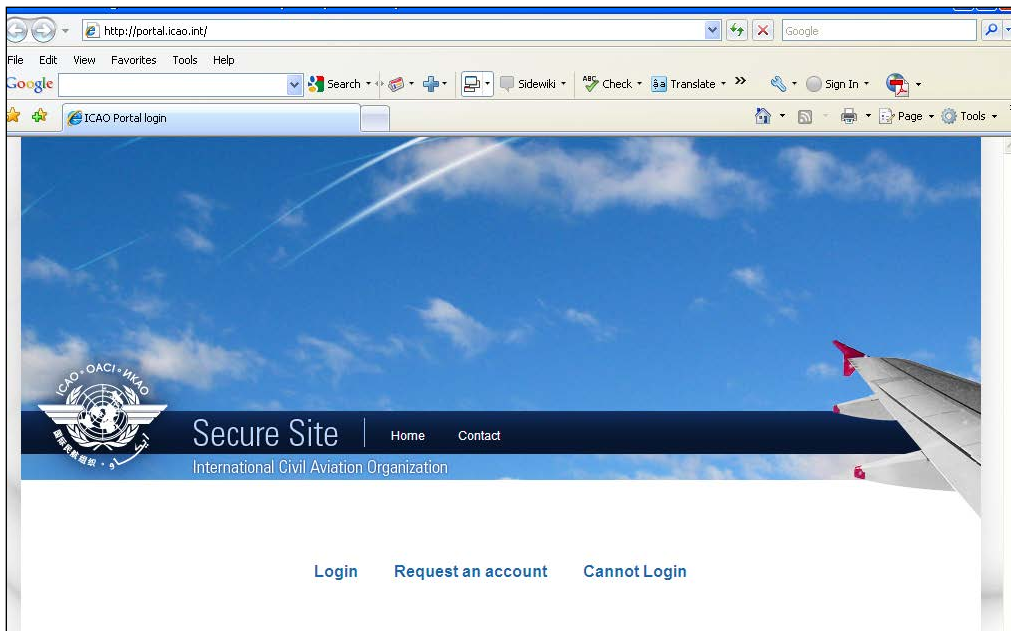


Figure 6

2. After logging in, click on the "Profile" link located on the top right of the page, then on the "Group Subscribe" (Fig. 7 & 8) of the ensuing page. Type in **ICARD_5LNC_PLANNER** in the "Group Name" field of the resulting dialogue box.

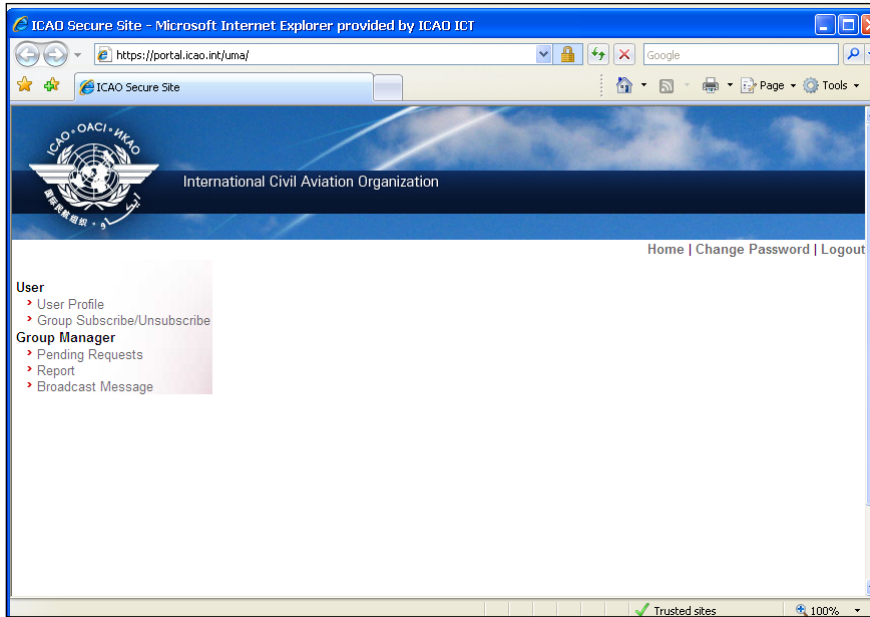


Figure 7

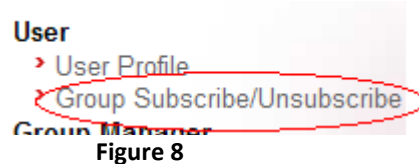


Figure 8

Once you are done, please click on the 'Submit Changes' button.

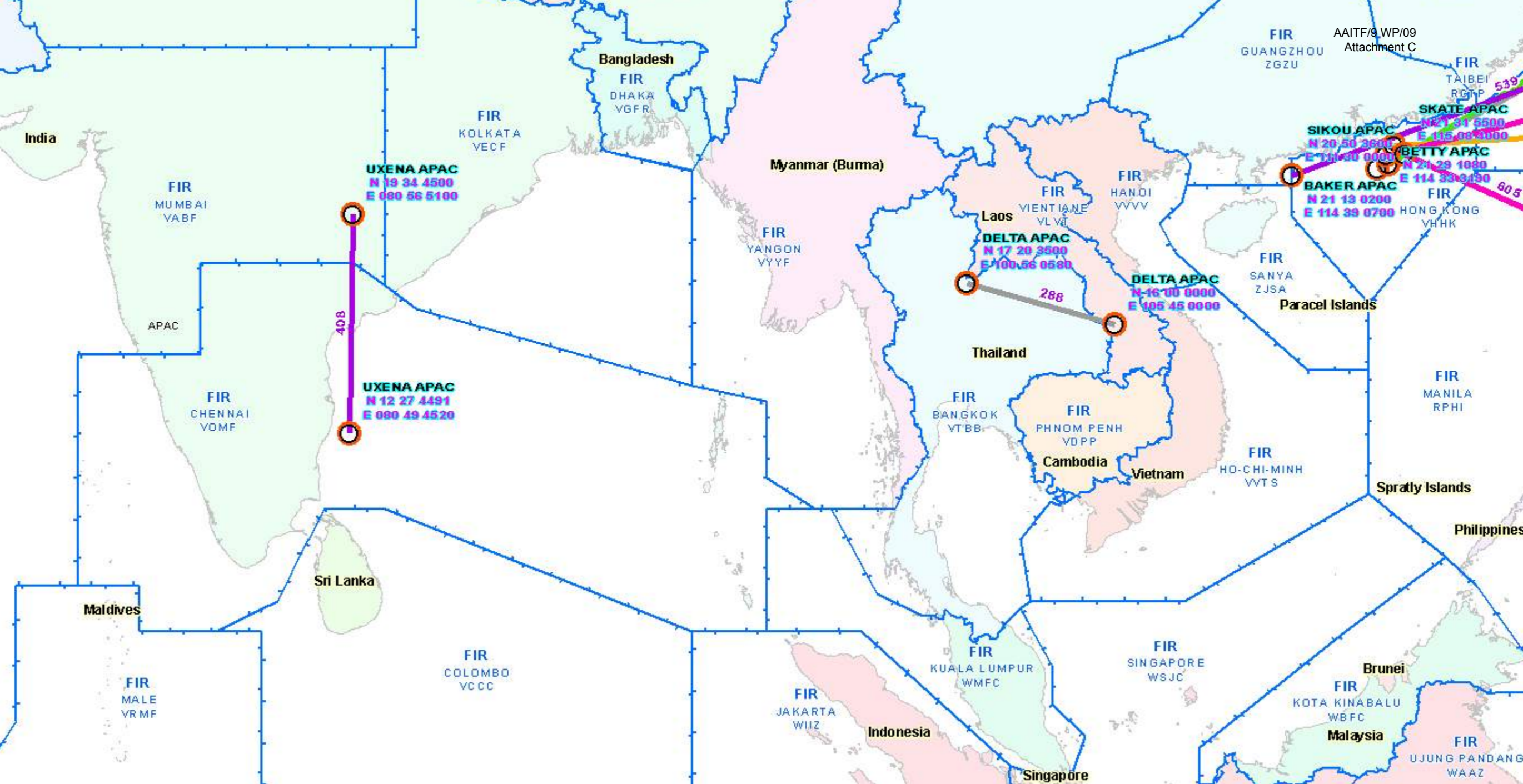
3. You will get notification via email within 24 hours that your request for group membership has been granted.

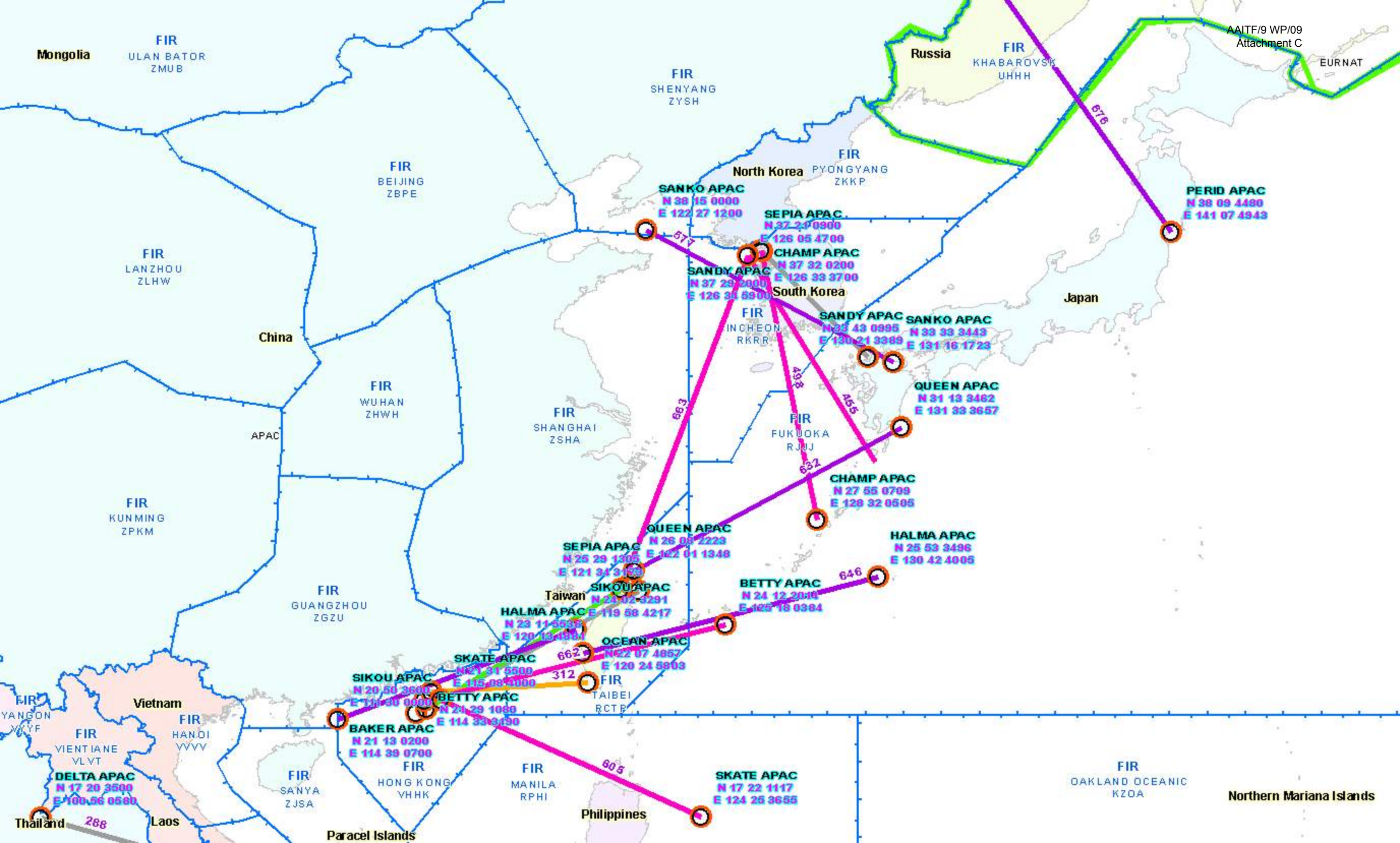
-- End --

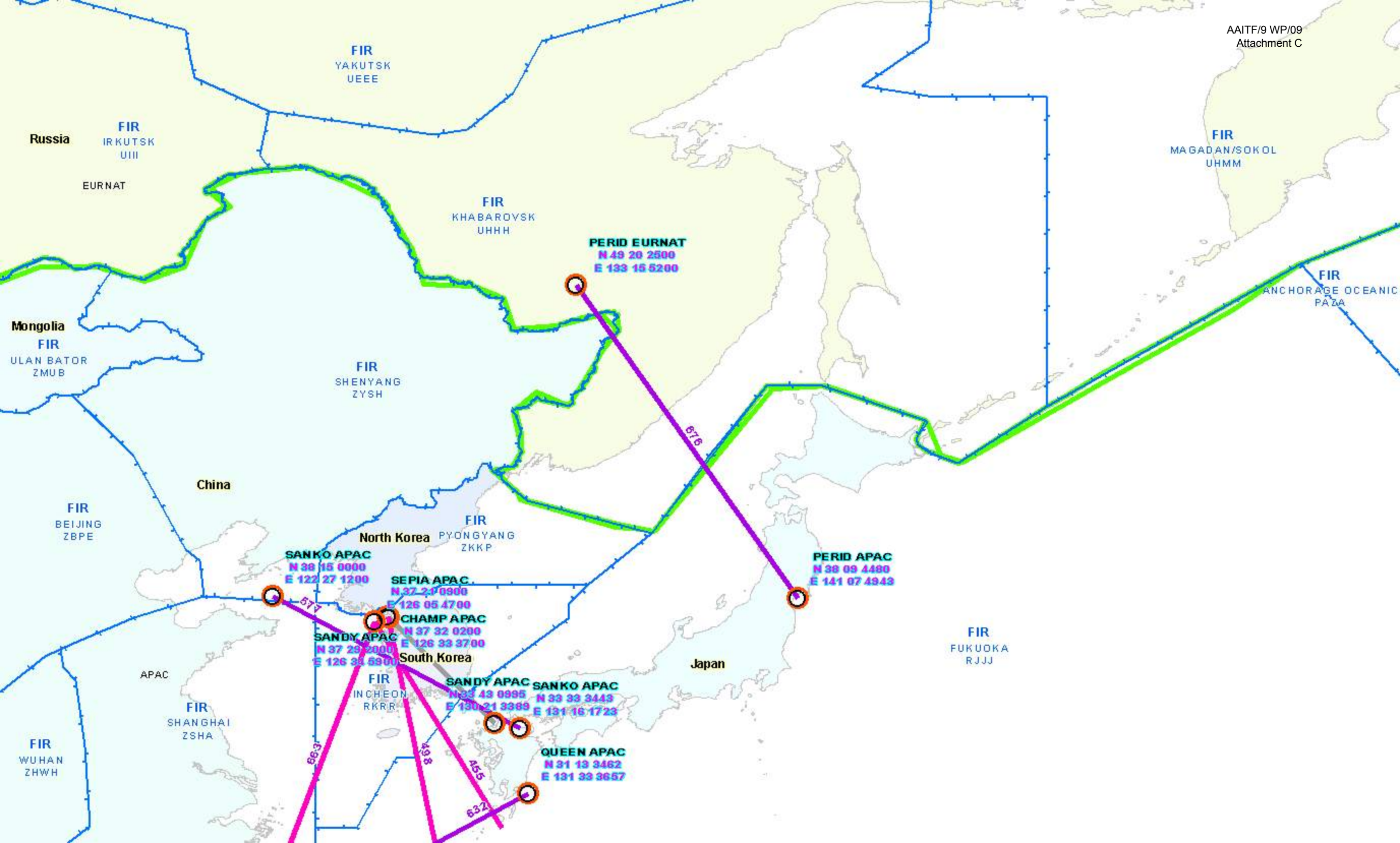
| Asia/Pacific Region ICARD_5LNC_PLANNERS | | | | |
|--|----------------------|----------------|-------------------|---|
| State/Administration | ICARD User Id | Surname | First name | Email |
| Afghanistan | AAFCENT | AFCENT | Airspace | affora3aairspace@auab.afcent.centcom.mil |
| Australia | LALBERTS | Alberts | Louise | louise.alberts@airservicesaustralia.com |
| Australia | MMANGALIKA | Mangalika | Malani | malani.mangalika@airservicesaustralia.com |
| Australia | PTEO | Teo | Pinghan | pinghan.teo@airservicesaustralia.com |
| Australia | SDANVERS | Danvers | Sally | sally.danvers@airservicesaustralia.com |
| Australia | AMURRAY002 | Murray | Andrew | andrew.murray@airservicesaustralia.com |
| Bangladesh | AHAQUE | Haque | AKM Faizul | faizul_bsl@yahoo.com |
| Brunei Darussalam | AHJABBAS | Hj Abbas | Azdah | azdah.abbas@civil-aviation.gov.bn |
| Cambodia | CSIVORN | Sivorn | Chhun | ans.scca@gmail.com |
| China | YZHANG001 | Zhang | Ying | zhangying@atmb.net.cn |
| Hong Kong, China | GCHENG | Cheng | Gabriel | gpkcheng@cad.gov.hk |
| Hong Kong, China | LFAN | Fan | Lucius | lwcfan@cad.gov.hk |
| Fiji | ITABAKAUCORO | Tabakaucoro | Ilaitia | ilaitia@caafi.org.fj |
| India | GRAGHUVANSH | Raghuvanshi | Gaurav | gauravr@aai.aero |
| India | SSWAMINATHA | Swaminathan | Subramanian | swamy64aqua2003@yahoo.com |
| India | AKUMAR001 | Kumar | Arun | akjaincra@gmail.com |
| Indonesia | DYULIANSARI | Yuliansari | Dwi | dwi.yuliansari@yahoo.com |
| Japan | MSAKAI | Sakai | Miwa | sakai-m2jj@mlit.go.jp |
| Japan | NWATANABE001 | Watanabe | Naoko | watanabe-n10nu@mlit.go.jp |

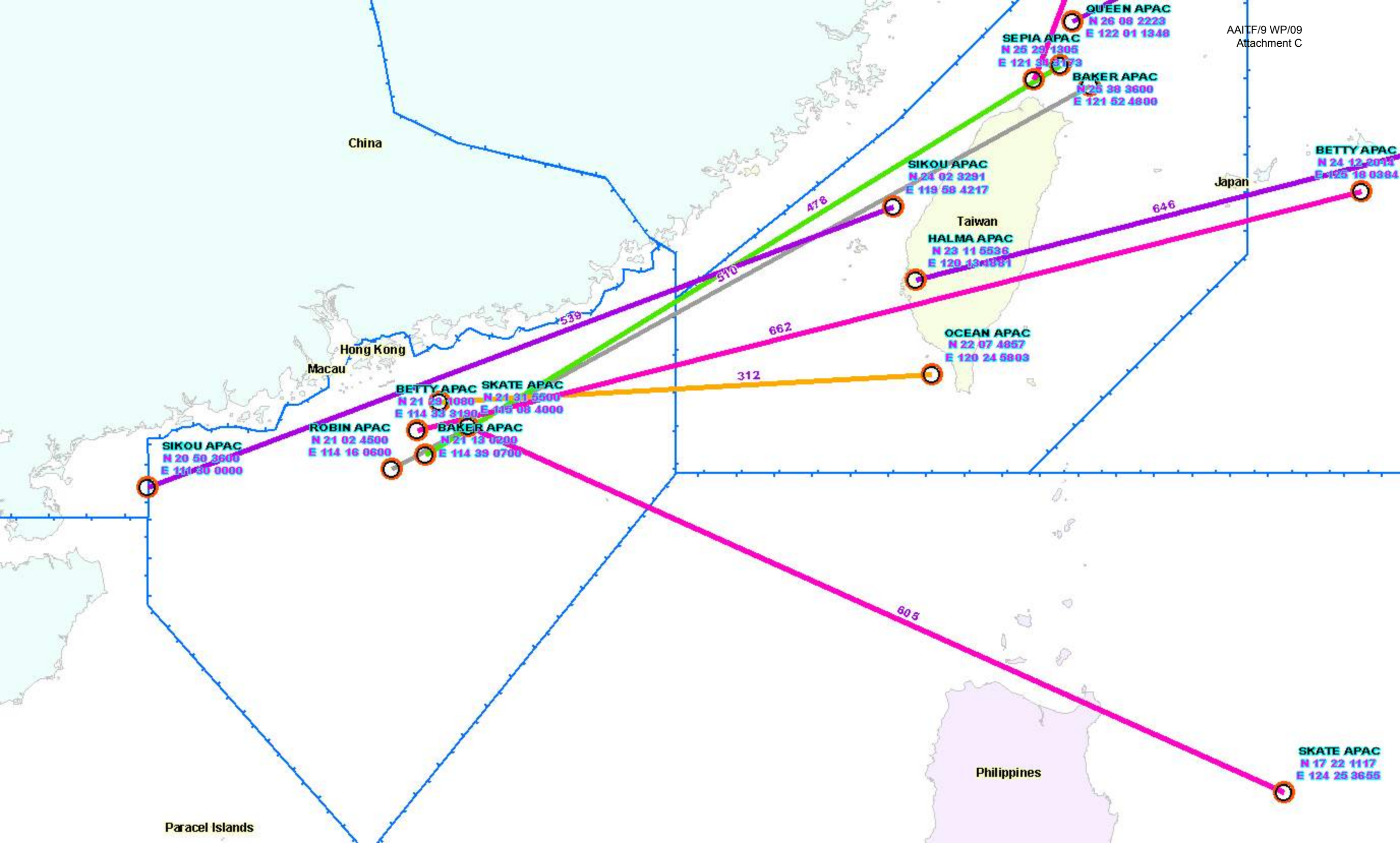
| Asia/Pacific Region ICARD_5LNC_PLANNERS | | | | |
|--|----------------------|----------------|-------------------|---|
| State/Administration | ICARD User Id | Surname | First name | Email |
| Kiribati | BTABOKAI | Tabokai | Benitera | kiribatidca@gmail.com |
| Lao PDR | VDAVONE | Davone | VILAYSENG | davone_vs1@yahoo.com |
| Malaysia | AALI | Ali | Abdul Razak | razakali@dca.gov.my |
| New Caledonia | DFABIEN | Fabien | DINCLAUX | fabien.dinclaux@aviation-civile.gouv.fr |
| New Zealand | MTAYLOR | Taylor | Mark | mark.taylor@airways.co.nz |
| Pakistan | AMUMTAZ | Mumtaz | Arif | Arif.Mumtaz@caapakistan.com.pk |
| Papua New Guinea | CSAGATI | Sagati | Caleb | csagati@mail.casapng.gov.pg |
| Philippines | LLAURE | Laure | Lea | leajlaure@gmail.com |
| Polynesie Francaise | FMOUCHINLEU | Mou Chin Leung | Freddy | MOU-CHIN-LEUNG_Freddy@seac.pf |
| Polynesie Francaise | ALAPLANE | Laplane | Aurelie | mihalic_aurelie@seac.pf |
| Republic of Korea | HHA | Ha | Huho | hooho_ha@korea.kr |
| Singapore | HJUMARI | Jumari | Hermizan | hermizan_jumari@caas.gov.sg |
| Singapore | MSHEECHENGW | Shee Cheng Wah | Michael | michael_shee@caas.gov.sg |
| Sri Lanka | PDISSANAYAK | Dissanayake | Priyanthi | do@caa.lk |
| Sri Lanka | AJAYAWICKRA | Jayawickrama | Athula | das@caa.lk |
| Thailand | PHARNBUMRUN | Harnbumrunakit | Pawat | pawat@aviation.go.th |
| Timor-Leste | JLUISDACOST | Luis Da Costa | Jose | paize1@gmail.com |
| Timor-Leste | SHENRIQUES | Henriques | Sabino | henriques.sabino@gmail.com |
| Viet Nam | NHUNG | Hung | Nguyen The | hungand@caa.gov.vn |
| Viet Nam | BVO | VO | BUI | buivanvo@caa.gov.vn |

| ICAO Asia/Pacific Regional Office ICARD_5LNC MANAGERS | | | | |
|--|----------------------|----------------|-------------------|--------------------|
| State/Administration | ICARD User Id | Surname | First name | Email |
| ATM Program Analysis Associate | CLEEMANAN | Leemanan | Chuleeporn | cleemanan@icao.int |
| Regional Officer ATM/AIM | SSUMNER | Sumner | Shane | SSumner@icao.int |
| Regional Officer ATM/SAR | LWICKS | Wicks | Len | LWicks@icao.int |

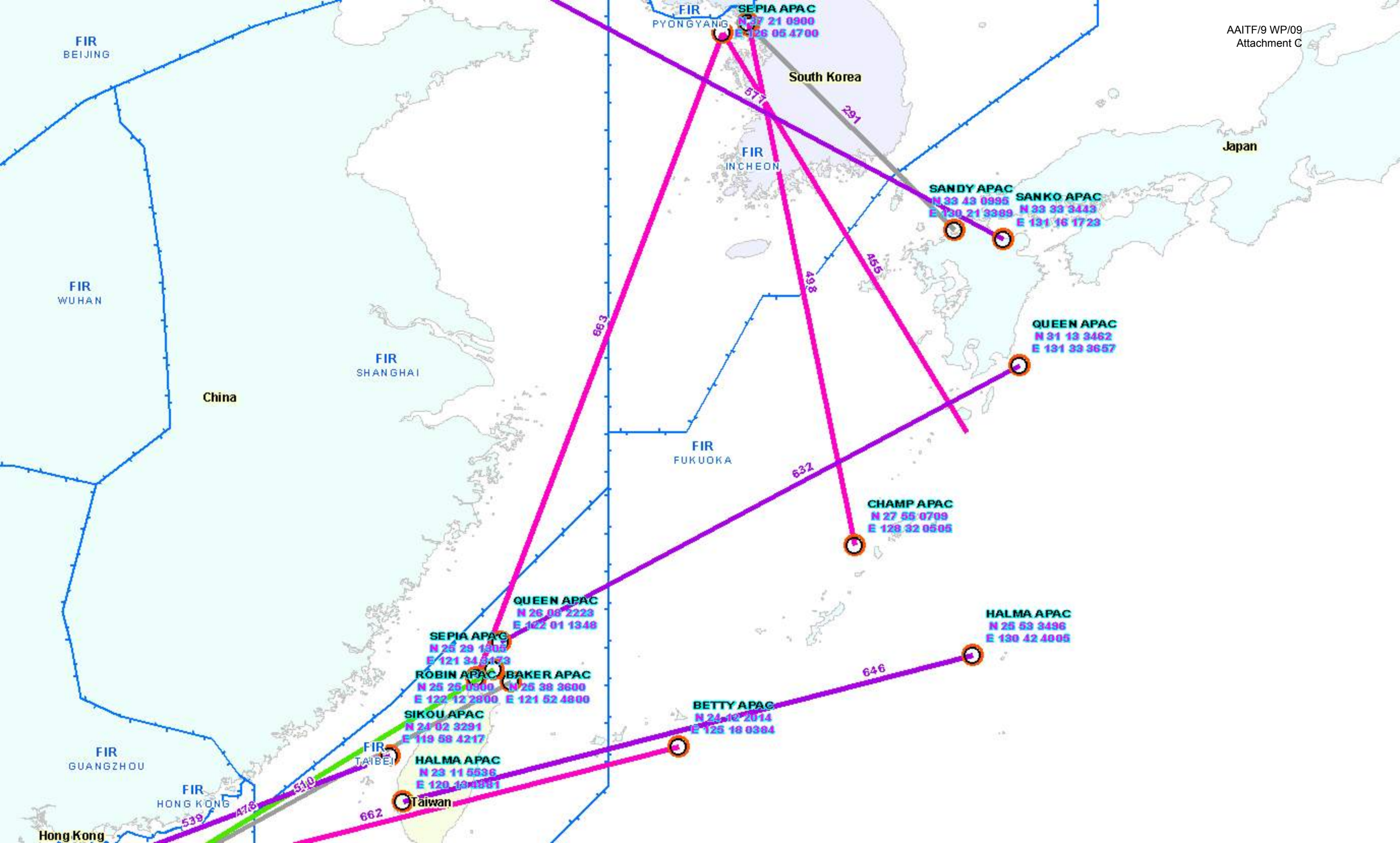








Paracel Islands



Hong Kong